


## Common Phone Tasks

Hold/resume a call	Press <b>Hold</b> or <b>Resume</b> .
Transfer a call to a new number	Press <b>Transfer</b> , enter a target number, then press <b>Transfer</b> again.
Redial a number	Press <b>Redial</b> or  .
Mute your phone	Press <b>MuteOn</b> . To turn the microphone on, press <b>MuteOff</b> .
Start a standard conference call	Press <b>Confrn</b> . Dial a number, then press <b>Confrn</b> again. Repeat for each party.
Forward your extension	Press <b>CFwdAll</b> . Enter the number to which you want to forward all calls. Cancel by pressing <b>CFwdAll</b> .
Use your call logs	Choose <b>Menu &gt; Call History</b> to choose a call log. To dial, highlight a listing and press.
Move a shared line call between desk phone and wireless phone	From phone with the active call, press <b>Hold</b> . From other phone, press <b>Resume</b> to connect to the call.



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










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






## Cisco Unified Wireless IP Phone 7920 for Cisco Unified CallManager 5.0 (SCCP)

Common Phone Tasks  
Using the Phone  
Shortcut Keys  
Softkey Definitions  
Phone Screen Icons

## Using the Phone

Power on the phone	Press  (red key) and hold until phone powers on.
Place a call	Dial the number, then press  (green key). (There is no dial tone).
Answer a call	Press  (green key).
Hang up a call	Press  (red key).
Access phone features	Press  or  (softkey) for the feature. Use  or  to see other features.
Access Menu options	Press  (Menu) and use  or  to see menus.
Power off the phone	Press and hold  (red key) until phone powers off.

## Shortcut Keys


Lock/unlock keypad	Press and hold  (# key).  indicates the keypad is locked. To unlock, press  and <b>OK</b> .
Toggle ringer to vibrate	Press and hold  (* key). “Vibration On” and  display. To activate ringer, press  and  disappears.
Adjust speaker volume	Press  for volume screen. Press  to increase or  to decrease the volume.
Access voice messages	Press  and hold for a moment to connect to your voice-messaging system.
Redial a number	Press  to see dialed numbers. Press  to locate the number; then press  .

## Softkey Definitions











<b>AbbrDial</b>	Dial using a speed dial index number
<b>Answer</b>	Answer a call
<b>Barge</b>	Add yourself to a call on a shared line
<b>CallBack</b>	Receive notification when a busy extension becomes available
<b>Cancel</b>	Cancel an action or exit a screen without applying changes
<b>cBarge</b>	Add yourself to a call on a shared line and establish a conference
<b>CFwdALL</b>	Setup/cancel call forwarding
<b>Clear</b>	Delete records or settings
<b>ConfList</b>	View conference participants
<b>Confrn</b>	Create a conference call
<b>Delete</b>	Remove characters at the cursor when using EditDial
<b>Detail</b>	Display details in a record
<b>Dial</b>	Dial a phone number
<b>DirTrfr</b>	Transfer two calls to each other
<b>EditDial</b>	Edit a number in a call log
<b>EndCall</b>	Disconnect current call
<b>GPickUp</b>	Answer a call ringing in another group
<b>iDivert</b>	Send a call to your voice messaging system
<b>Join</b>	Join several calls already on a single line to create a conference
<b>MCID</b>	Report suspicious calls
<b>MeetMe</b>	Host a Meet-Me conference call
<b>Menu</b>	Access phone menus

<b>NewCall</b>	Make a new call
<b>MuteOn/ MuteOff</b>	Mute a call/ turn off mute
<b>OPickUp</b>	Answer a call ringing in another group associated with your group
<b>Park</b>	Store a call using Call Park
<b>PhBook</b>	Access Phone Book menu options
<b>PickUp</b>	Answer a call in your group
<b>QRT</b>	Submit call problems to the system administrator
<b>Redial</b>	Redial the most recent number
<b>Remove</b>	Remove a conference participant
<b>Resume</b>	Resume a call on hold
<b>RmLstC</b>	Drop the last party added to a conference call
<b>Save</b>	Save the chosen settings
<b>Submit</b>	Search for a directory listing
<b>Select</b>	Select an item on the screen
<b>Svcs</b>	Access Phone Services
<b>Transfer</b>	Transfer a call
<b>Update</b>	Refresh content
<b>Volume</b>	Adjust speaker volume

## Using Speed-Dial Hot Keys

<b>Set up speed-dial hot keys</b>	Choose <b>Menu &gt; Directory &gt; Phone Book &gt; Speed Dial</b> . Scroll to a speed dial item without a ✓. Press <b>Detail</b> , then <b>Edit</b> and enter a phone number.
<b>Use speed-dial hot keys</b>	Press and hold  (keys 2-9) to access the speed-dial number.

## Phone Screen Icons


Line and Call States	
	Call Forwarding enabled
	Call on hold
	Connected call
	Incoming call
	Phone line
Other Features	
	Speed-Dial number configured
	Services configured
	BLF Line in use
	BLF Line is idle
	BLF indicator unavailable for this line

## Making Phone Book Entries


Choose **Menu > Directory > Phone Book > Add**. Scroll to and select the entry item and press **Edit**.

Enter name and phone number by using the keypad and these shortcut keys:

**Text**—Press the number key 1-3 times for the correct character; for spaces, press **▶** or **▼**.

**Uppercase**—Press  to switch between uppercase and lowercase. **ABC** or **abc** displays at the right of the screen.

**Numbers**—Press the number key 4 times.

**Symbols**—Press  for the symbol table. Use arrows to locate the desired symbol and press **Use** to insert symbol.