







## Common Phone Tasks

|                                 |  |
|---------------------------------|--|
| Place a call                    | Dial the number and press  .  |
| Answer a call                   | Press  , <b>Answer</b> , or  .                                 |
| Disconnect                      | Press  or <b>EndCall</b> .  |
| Hold/resume a call              | Press <b>Hold</b> or <b>Resume</b> .   |
| Transfer a call to a new number | Choose <b>Options &gt;Trnsfer</b> , enter a target number, then press <b>Options &gt;Trnsfer</b> again.  |
| Redial a number                 | Press  twice or <b>Options &gt; Redial</b> .  |
| Forward your extension          | Choose <b>Options &gt; CFwdAll</b> . Enter the number to which you want to forward all calls. To cancel, choose <b>Options &gt; CFwdAll</b> .  |
| Use your call logs              | Choose <b>Directory (Book) &gt; Missed Calls, Received Calls, or Placed Calls</b> .<br>To dial, scroll to a listing and press <b>Dial</b> or  . |
| Access your Phone Book          | Press <b>Ph Book</b> or <b>Directory &gt; Phone Book</b> .   |



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### QUICK REFERENCE









## Cisco Unified Wireless IP Phone 7925G, 7925G-EX, and 7926G Quick Reference

Using the Phone  
 Shortcut Keys and Buttons  
 Softkey Definitions  
 Entering Text  
 Phone Screen Icons  
 Common Phone Tasks

## Using the Phone

|                                  |   |
|----------------------------------|---|
| Power on/off the phone           | Press  and hold until phone powers on or off.  |
| Access phone features            | Press <b>Options</b> for feature list: <ul style="list-style-type: none"> <li>• Press number key for feature <i>or</i></li> <li>• Scroll to feature and press .</li> </ul>   |
| Access Main menu options         | Press a navigation arrow for: <ul style="list-style-type: none"> <li>• Directory menu (Book)</li> <li>• Line view (Phone)</li> <li>• Settings menu (Tools)</li> <li>• Services menu (World)</li> </ul> Press number key for menu option.  |
| Adjust display brightness        | Choose <b>Settings &gt; Phone Settings &gt; Display Settings</b> , and select <b>Display Brightness</b> . Press  or  , then press <b>Save</b> . |
| Go to main screen from Line View | Press  .   |

## Shortcut Keys and Buttons


|   |   |
|---|---|
| Toggle ringer to vibrate or ring          | Press and hold  .  |
| Adjust ringer, handset, or speaker volume | Press  up or down.   |
| Mute/unmute your phone                    | Press  to toggle.   |
| Activate speaker or handset               | Press and hold  . To use the handset, press and hold button again.           |
| Access voice messages                     | Press and hold  .  |
| Lock/unlock the keypad                    | To lock, press and hold  .<br>To unlock, press <b>Unlock</b> and <b>OK</b> . |

## Softkey Definitions

|                 |  |
|-----------------|--|
| <b>AbbrDial</b> | Dial using a speed dial index number                               |
| <b>Barge</b>    | Add yourself to a call on a shared line                            |
| <b>CallBack</b> | Receive notification when a busy extension becomes available       |
| <b>CFwdAll</b>  | Set up/cancel call forwarding                                      |
| <b>ConfList</b> | View conference participants                                       |
| <b>Confrn</b>   | Create a conference call   |
| <b>DND</b>      | Turn on/off Do Not Disturb (DND)                                   |
| <b>EditDial</b> | Edit a number in a call log  |
| <b>GPickUp</b>  | Answer a call that is ringing in another group or on another line  |
| <b>HLog</b>     | Log in or out of your hunt group                                   |
| <b>iDivert</b>  | Send a call to your voice messaging system                         |
| <b>Join</b>     | Join several calls already on a single line to create a conference |
| <b>MCID</b>     | Report suspicious calls  |
| <b>MeetMe</b>   | Host a Meet-Me conference call                                     |
| <b>Message</b>  | Access your voicemail  |
| <b>Park</b>     | Store a call using Call Park                                       |
| <b>Ph Book</b>  | Open your Phone Book   |
| <b>PickUp</b>   | Answer a call in your group  |
| <b>QRT</b>      | Submit call problems to the system administrator                   |
| <b>Remove</b>   | Remove a conference participant                                    |
| <b>Trnsfer</b>  | Transfer a call  |


## Entering Text


**Character**—Press key one or more times.


**Space**—Press .


**Number**—Press the number key.

**Symbol**—Press these keys:












 to enter \* + - / = \ ; ;

 to enter space , . ‘ “ | \_ ~ ’




 to enter # ? ( ) [ ] { }

 to enter ! @ < > \$ % ^ & %


















## Phone Screen Icons

| Line and Call States  |   |
|---|---|
|    | Call on hold  |
|    | Shared line in use  |
|    | Call Forwarding enabled   |
|    | Incoming call, or BLF-monitored line is ringing (BLF Pickup only) |
|    | BLF-monitored line is in-use                                      |
|    | BLF-monitored line is idle  |
|   | BLF-monitored line is in Do Not Disturb state                     |
|  | Speed-dial, call log, or directory listing (BLF status unknown)   |
|  | Intercom line in idle state                                       |
|  | Intercom line in one-way audio                                    |
|  | Intercom line in two-way audio                                    |

## Line Features

|   |               |
|---|---------------|
|  | Phone line    |
|  | Service URL   |
|  | Voice message |

## Other Features

|  |                               |
|--|-------------------------------|
|   | Mute on                       |
|   | Headset active                |
|   | Bluetooth enabled             |
|   | Bluetooth device connected    |
|   | Speaker mode active           |
|   | Ringer off (silent mode)      |
|   | Ring and vibrate on           |
|   | Vibrate only on               |
|   | Application active            |
|   | Radio signal status           |
|   | No radio signal               |
|   | Battery charge status         |
|   | Keypad locked                 |
|   | Business number for a contact |
|   | Home number for a contact     |
|   | Mobile number for a contact   |
|  | Other number for a contact    |